

Letting Service Options	Let Only	Rent Collect	Fully Managed
Standard Fees		9.6%	14.4%
Finders Fee	9.6% of the first 8 months rent	Finders Fee Included	Finders Fee Included
	Minimum fee £840.00	N/A	N/A
Marketing			
Rental Appraisal	Included	Included	Included
Marketing the Property	Included	Included	Included
Accompany Viewings	Included	Included	Included
Pre Tenancy			
Take up References and Credit Checks	£94.80 per applicant	£94.80 per applicant	£94.80 per applicant
Collect Rent in Advance and Tenancy Deposit	Included	Included	Included
Inventory and Schedule of Condition	POA	POA	POA
Complete Agents Tenancy Agreement	£200.00	£144.00	£144.00
Notify Utility Providers	N/A	N/A	Included
Lodge the Deposit & Issue Certificate	£90.00	£90.00	£60.00
Prepare and Supply Move in Statement	Included	Included	Included
On Going Tenancy			
Receive Rent and Remit to Landlord	N/A	Included	Included
Itemise Monthly Statements by Email	N/A	Included	Included
Interim Property Inspections and Written Report	£100.00	£100.00	Included
Rent Arrears Management	N/A	Included	Included
New Tenancy Agreement	£200.00	£144.00	£144.00
Renewals/Extension Document	£144.00	£90.00	£90.00
Deposit Registration - Per Annum	£72.00	£72.00	£60.00
Maintenance			
Instruct/Obtain Quotes per Contractor	N/A	N/A	At cost
Annual Gas Safety Certificate	£48.00 plus cost	£48.00 plus cost	At cost
Electrical Appliance (PAT) Test	£48.00 plus cost	£48.00 plus cost	At cost
Electrical Safety Inspection	£48.00 plus cost	£48.00 plus cost	At cost
End of Tenancy/General			
Notice Document Delivered and Completed Statutory Declaration	£150.00	£150.00	£90.00
Negotiate Deposit Release	N/A	N/A	Included
Preparation of Documents in the Case of Deposit Dispute Claim	N/A	N/A	Included
Preparation of Documents for your Solicitors/Court Attendance	N/A	N/A	Included
Rental Warranty and Legal Protection up to rent £2,500.00 Per Month	N/A	£295.00	£295.00
Manage Insurance Claims (Not Processing Claim)	N/A	N/A	Included
Manage Major Works	N/A	N/A	15% of cost
Legionella Risk Assessment	£48.00 plus cost	£48.00 plus cost	Cost
Energy Performance Certificate	£48.00 plus cost	£48.00 plus cost	Cost
Vacant Property Visits (per Visit)	£90.00	£90.00	£60.00
Abortive Let	£360.00	£360.00	£360.00
Copy Tenancy Documents/Statements by email.	£5.00	£5.00	Included
Posting Items - Cost of postage plus	£15.00	£15.00	£5.00
Notes			
All figures are inclusive of VAT at the current rate. These figures are a guide only and not contractual			